

The Choice Connection Integration Update:

Change to Expedia Hotel Collect Reservation Commission Payments

Currently, commission payments for Expedia hotel collect reservations are processed centrally for Radisson hotels. As we integrate with the Choice platform, hotels will be required to directly remit commission payments for Expedia hotel collect reservations to Expedia Group.

As of July 1, your hotel will go on Expedia Direct Pay, and you will be responsible to reconcile hotel collect reservations and pay Expedia Invoices directly to Expedia Group. This change only affects hotel collect reservations; Expedia collect reservations will not change.

Action to take:

 You must provide Expedia Group with the necessary tax and ownership info by completing this form by June 21.

We have created the resources below to help guide you in managing the process of going on Expedia Direct Pay.

Choice Hotels Resources:

We have created a video giving you highlights of Expedia Direct Pay and best practices on how to reconcile your Expedia Invoice. You can access the video here.

You can visit ChoiceNOW Knowledge Base articles to see step-bystep instructions on how to reconcile Expedia hotel collect reservations, where to go on Expedia Partner Central to reconcile invoices, and how to update payment options for Expedia hotel collect bookings. You can find these knowledge base articles and more here.

Expedia Group Resources:

Expedia Group has also created a website dedicated to Expedia Finance training. On this site, you can find detailed resources covering how to reconcile Expedia Hotel collect reservations among other Expedia Finance resources.

Expedia will host two webinars where they will go over highlights and best practices of reconciling Expedia Hotel Collect invoices. During these webinars you will have the opportunity to reconcile your hotel's invoice in real time and ask/address any questions you may have regarding Expedia Direct Pay. The webinars will be recorded, and we recommend you register even if you cannot attend as Expedia Group will share the recording with all registered attendees.

Expedia Group Webinar Dates:

July 11 at 1 p.m. EST, register here. During the webinar, you will learn more about:

- Important dates and documents needed to reconcile your invoice
- How to update billing information
- Q&A

August 1 at 11 a.m. EST, register here. During the webinar, you will learn more about:

- Important dates and documents needed to reconcile your invoice
- How to update billing information
- · Live demo of reconciling your invoice
- Q&A

You can access the list of Frequently Asked Questions to provide you with additional information on this change. If you have any questions, please reach out to your Revenue Manager or Revenue Analyst.

The Choice Connection is your source for updates on every step of our integration journey. Be sure to check out the archives posted on CONNECT — click on the Choice Hotels + Radisson Hotels Americas quick link.





